

Use of AI in Recruitment & Training: The Case of Niyog



Abdullah Al Nayeem

This report is submitted to the school of Business and Economics, United International University as a partial requirement for the degree fulfillment of Bachelor of Business Administration

Use Of AI in Recruitment & Training: The Case of Niyog

Submitted to:

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Registration Trimester: Spring 2026



School of Business and Economics

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Date of submission: March 12, 2026

Letter of Transmittal

30th March 2026

Ms. Nasrin Akter

Assistant Professor

School of Business & Economics

United International University

Subject: Internship report on “Use of AI in Recruitment & Training: The Case of Niyog”

Dear Ma'am,

It is my privilege to submit to you my internship report on the “Use Of AI in Recruitment & Training: The Case of Niyog” The report was prepared based on my three-month internship period in **Niyog's** HR department. The report was prepared in accordance with the requirements for obtaining a bachelor's degree in business administration (BBA).

It has been an honor to work at Niyog alongside experienced industry veterans, and I have learned a lot in my short time there. I did my best to gather the necessary information to write this report while working within the confines of a private limited company. I am grateful for the time you have taken to advise and guide me in preparing the report, and I hope the final result meets your expectations. I am always available to clear up any queries regarding the report.

I hope you will oblige me by accepting my report.

Respectfully,

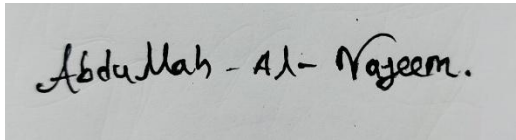
Abdullah Al Nayeem,

Student ID: 111 201 163

Certification of Similarity Index

Declaration of the Student

I am gratified to announce that this report on “Assessment of Employees with the Power of AI” has been prepared by me under the guidance of Ms. Nasrin Akter mam for the partial fulfillment of the BBA program at United International University (UIU), in the course Internship/Project (INT 4399). I also affirm that this report is innovative and has not been published elsewhere for any other purpose.

A photograph of a handwritten signature in black ink on a light-colored surface. The signature reads "Abdullah - Al- Nayeem." with a period at the end.

Yours Sincerely,

Abdullah Al Nayeem

ID: 111 201 163

School of Business & Economics

Corporate Evidence



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Date: 21th DEC, 2025

Ref: PVL/HR/INT-12-04

COMPLETION OF INTERNSHIP

This is to certify that **Abdullah Al Nayeem**, a student of the **Bachelor of Business Administration (BBA)** program at **United International University**, has successfully completed a 3-month internship program at **Patrons Venture Limited** from **September 13, 2025**, to **December 13, 2025**.

During this tenure, he was primarily assigned to our job platform, **Niyog**, where he played a key role in **operational support**. In addition to his primary responsibilities, he provided significant support to the **HR & Administration** department in the following areas:

- **Office Asset Management:** Maintaining and auditing company inventories.
- **Attendance Management:** Overseeing daily logs and reporting protocols.
- **Administrative Support:** Assisting in general office operations and documentation.

Mr. Abdullah has demonstrated exceptional dedication, a proactive learning attitude, and strong organizational skills. His contributions to the **Niyog** project and the **HR** team have been highly valued. He maintains a high standard of professional ethics and was found to be hardworking and punctual throughout his internship.

We wish him the very best of luck in his future academic and professional endeavors.

Best Regards

A handwritten signature in black ink, appearing to read 'Shohag', is written over a horizontal line.

Shohag Hossan
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Patrons Venture Ltd.
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Contact No.: +8801726-883545

Acknowledgement

Every meaningful endeavor requires guidance and support to successfully realize its objectives. This report, too, is the result of the invaluable assistance and blessings I received along the way and, above all, the grace of Almighty Allah.

I would like to extend my heartfelt gratitude to the administration of United International University for organizing and overseeing this internship program. My deepest appreciation goes to Ms. Nasrin Akter (Assistant Professor, School of Business & Economics) for her unwavering support, insightful guidance, and encouragement throughout the preparation of this report. Her contributions have been truly indispensable and will always be remembered with gratitude.

I am also sincerely thankful to Mr. Sohag Hossain, HR Manager, for his generous cooperation and support during my internship. His assistance significantly enriched my learning experience and enabled me to prepare this report.

Although this report is authored by me, it is a collective outcome shaped by the guidance, support, and encouragement of the individuals. I remain deeply grateful to each of them.

Thank you for your valuable time and attention to my report. Your support is sincerely appreciated.

Executive Summary

This report, entitled (Assessment of Employees with the Power of AI), is indicative of the many vigorous and sustained activities involved in reaching the successful stage of recruitment of an employee. This is a report about my internship experience as an HR Intern at Niyog. This is an artificial intelligence-based service that assists companies in identifying and selecting the best job applicants and filtering their applications. I collaborated with the recruitment department, and this experience showed me how AI solutions accelerate the recruitment process. The company's primary system quickly scans a large number of CVs. It compares every CV to the job description and displays candidates who match the required skills. Recruiters will then be able to identify the most suitable applicants more quickly. I was assigned the role of assisting with the scrutiny of candidate profiles, assessing their suitability for the role, and aiding the team in recruiting potential employees for each position. I learned about the application of technology in modern HR and how AI enables recruiters to work with multiple applications. By and large, the internship revealed how recruitment processes can be carried out and taught me how to utilize AI to make more suitable hiring decisions.

Five Key words from Title:

1. **Artificial Intelligence**
2. **Recruitment**
3. **Training**
4. **Niyog**
5. **HR Technology**

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List of Acronyms & Abbreviations

HR	Human Resources
HRM	Human Resource Management
Niyo	AI-powered hiring assistant of Niyog
MUV	MUV is a mobile app-based transportation and delivery solution.
Movians	Creating result driven video contents for companies since 2015.
Boxbi	Creates custom branded swag packs for employees, customers, and events
Frontliner	Cloud-based Visitor Management Software.
UI	User Interface
CEO	Chief Executive Officer
ERP	Enterprise Resource Planning
TNA	Training needs assessment
OJT	On- the- Job Training

CHAPTER 1: INTRODUCTION

Introduction

Human Resource Management (HRM) plays a huge role in helping organizations adapt to changes in the modern workplace. With globalization, technological advancements, and an increasing diversity of workers, HR pros face new challenges. These shifts force companies to develop new skills, improve work processes, and adopt flexible ways of working. In the current competitive environment, HRM should also align human resource practices with organizational goals. Building solid recruitment and selection processes is key to pulling in qualified employees who can make a real difference. With tech taking the lead, many firms are now using digital tools and AI to polish up their recruitment. This report shares my experience during my internship at Niyog, a company that provides AI-based recruitment services to help firms find the right candidate more efficiently.

1.1. Background of the Report

Education appears to be complete with theoretical and practically acquired knowledge. Theoretical ideas can only teach us how to apply them in the real world, but practical knowledge puts us in real situations so we can apply them ourselves. The internship program has been designed to enable all students to obtain a preview of actual corporate operations and apply the theories they have learned. The primary goal of this research is to develop a corporate culture and activities, and to obtain a summary of the recruitment and selection process, which is the most significant HR activity; this will provide a general idea of how it is carried out correctly.

1.2. Objective Of the Report

The main objective of this report is to present a clear overview of my internship experience at **Niyog** and to understand how recruitment and selection activities are carried out with the support of artificial intelligence.

- **Primary Objective:** To complete the academic requirement of the BBA program through an internship with a report based on the recruitment-selection activities of Niyog.
- **Secondary Objective:** To study and review the recruitment-selection procedure observed at Niyog and appraise the effectiveness of the alignment of the practices with theoretical HR courses.

1.3. Rationale of the Report

The rationale for preparing this internship report is to bridge the gap between theoretical knowledge and practical experience by examining the AI-based recruitment and selection process at Niyog.

As part of the BBA program, this report fulfills the academic requirement for conducting an in-depth organizational study during the internship period.

The HR function—especially recruitment and selection—shapes an organization's workforce. By examining Niyog's HR practices, this report demonstrates how university concepts are applied in real corporate settings. This study gave the intern direct experience with job analysis, application screening, interviewing, selection methods, and the obstacles organizations face in attracting and retaining talent.

1.4. Scope and Limitations of the Report

The research will give the following scopes:

- The study focuses on the HRM department at Niyog, with a particular emphasis on the recruitment and selection section.
- During the on-site internship within a certain time period in the HR division, all the data and inspections were collected.
- The report aims to distinguish the practical practices of the HR department from the theoretical knowledge obtained during the BBA program.

- The scope also includes understanding the Niyog HR policies framework, recruitment criteria, and the challenges of hiring.

However, despite trying to make it thorough, there were a few limitations:

- For organizational confidentiality reasons, some policies and information were not disclosed.
- Already existing internal insights were not at the disposal of better comprehension.
- It is a challenge to know all the levels and the systems of an organization in such a short period of time.

CHAPTER 2: COMPANY AND INDUSTRY PROFILE

2.1. Company Analysis

2.1.1 Overview and History:

Patrons Venture Ltd. (PVL) is a diversified business venture company based in Banani, Dhaka, focused on empowering businesses and individuals through various brands and services. Led by Founder and Managing Director Fahad Ibna Wahab, the company operates in sectors including coworking spaces (CoSpace), furniture (GRID), and job platforms (Niyog). The roots of the company's operational history date back to 2015 with the launch of its video production brand, Movians. Over the following decade, the company expanded from media production into a multi-sector venture firm.

2015: Founding of **Movians**, which began producing result-driven video content.

Growth Phase: Developed specialized tech and service brands like **Frontliner** and **Boxbi** to streamline corporate operations.

Expansion into Infrastructure: Launched **CoSpace** to address the rising demand for flexible coworking solutions in Dhaka.

Furniture Brand Launch: Established **GRID Furniture**, which gained visibility through high-profile clients and display centers in Banani.

Current Status: Headquartered at Awal Centre in Banani, the firm continues to scale its AI-driven recruitment tools (NIYOG) and physical workspace footprint.

2.1.2 Trend and Growth:

Patrons Venture Ltd. has been in steady growth and adding new businesses over the years.

It was started in 2015 by Movians, a video production company that produced results-oriented content. That launch was the beginning of the company's operations and formed the foundation for future growth.

Later, the company expanded its activities beyond media services into other areas to meet market demand. It built brands such as Frontliner and Boxbi, which offered

specialized services and technology solutions. These helped streamline business and corporate support, demonstrating the company's ability to identify real needs and create targeted solutions.

A significant step was the opening of CoSpace, a flexible and professional coworking space in Dhaka, and later GRID Furniture, to strengthen its presence in lifestyle and workplace solutions. The brand's visibility among well-known clients and display centers is indicative of growing business development and market acceptance.

Today, **Patrons Venture Ltd.** operates across multiple sectors under several brands, including Niyog, which provides AI-based recruitment and digital HR solutions. This is a manifestation of the company's adaptiveness to current trends by combining technology and service delivery. Overall, its growth reflects innovation, diversification, and a strong focus on meeting changing market needs.

2.1.3 Product / Service / Customer Mix:

Patrons Venture Ltd. operates several brands that offer a range of products and services to businesses and individuals. Each brand focuses on a specific area to meet modern business and lifestyle needs.

GRID

GRID is a furniture brand that offers modern, ergonomic furniture for homes and offices. The brand focuses on designing furniture that improves comfort, productivity, and workspace efficiency.

AI Hiring Service

The company provides an AI-powered hiring assistant that helps organizations manage the recruitment process. The system can screen CVs, match candidates to job descriptions, and help recruiters identify suitable applicants more efficiently.

CoSpace

CoSpace offers fully furnished and professional office spaces in both residential and commercial areas of Dhaka. These coworking spaces are designed to offer flexible, hassle-free working environments for businesses, startups, and professionals.

Niyog

Niyog is a Bangladesh-based job platform that connects job seekers with employers. The platform also supports recruitment activities by helping organizations find suitable candidates through digital tools.

MUV

MUV is a mobile application that provides transportation and delivery services. It offers ridesharing and logistics solutions through a digital platform.

Movians

Movians is a video production brand that has been creating video content for companies since 2015. The brand focuses on producing promotional and corporate videos for different organizations.

Boxbi

Boxbi is a gift marketplace that provides custom-branded gift packages for employees, clients, and corporate events. These customized gift packs help companies strengthen relationships with employees and customers.

Frontliner

Frontliner is a cloud-based visitor management system designed for corporate environments. It helps organizations manage and track visitors through a centralized digital platform.

2.1.4 Company Operations / Activity:

Patrons Venture Ltd. operates as a multi-sector venture company that manages several brands providing different services and solutions. The company's operations focus on supporting businesses through technology, workspace solutions, digital services, and consumer products. Each brand under the company performs specific activities while contributing to the overall business operations.

One of the company's major operational areas is recruitment and talent management through its platform, **Niyog**. This platform connects employers with job seekers and supports the recruitment process using AI-powered tools. The system scans and evaluates CVs, compares them with job descriptions, and helps recruiters identify suitable candidates more efficiently.

Another important operational activity is providing workspace solutions through CoSpace. The company manages coworking spaces offering fully furnished, professional office environments for startups, freelancers, and businesses that need flexible office arrangements.

The company also operates in the furniture and workplace design sector through GRID Furniture, which provides ergonomic and modern furniture for offices and homes. In addition, Movians handles video production services for corporate clients, creating promotional and professional video content.

Patrons Venture Ltd. also provides several technology-based service platforms. Frontliner offers cloud-based visitor management software for organizations, while Boxbi provides customized corporate gifting solutions. Another digital service is MUV, a mobile application that provides transportation and delivery services.

Overall, the company's operations involve managing multiple brands that serve different business and customer needs. Through these activities, Patrons Venture Ltd. aims to provide practical solutions that support business operations, improve workplace environments, and connect organizations with talent and services. Overall, the company's operations involve managing multiple brands that serve different business and customer needs. Through these activities, Patrons Venture

Ltd. aims to provide practical solutions that support business operations, improve workplace environments, and connect organizations with talent and services.

2.1.5 SWOT Analysis:

Strengths:

- **Diversified Business Portfolio:** Brands such as Niyog, CoSpace, GRID Furniture, Movians, Boxbi, Frontliner, and MUV are some of the many available brands. Using many brands means the company doesn't rely on a single business, which is more suitable for sustaining in the modern market.
- **Focus on Innovation and Technology:** The company employs new technology like AI for the hiring process and cloud systems for managing visitors. This makes it up-to-date and competitive.
- **Strong Market Presence in Different Sectors:** Work in many areas, such as coworking space, furniture, recruitment, video, gifts, transport, and software services. This wide reach allows it to serve many different customers.
- **Strategic Location:** The company is headquartered in Banani, Dhaka, which is a well-known commercial area. This location supports visibility, accessibility, and business networking opportunities.

Weaknesses:

- **Limited Focus on Core Business Area:** Due to the involvement in a large number of sectors, it may find it difficult to become an expert in only one sector
- **Growing Brand Recognition Needs:** Some brands still need to strengthen their name recognition and trust to compete with well-established rivals.
- **Operational Complexity:** Managing many brands in different sectors may create challenges in coordination, control, and maintaining equal attention across all business units.

Opportunities:

- **Expansion of AI-Based Recruitment service:** With more companies using technology in hiring, the company's AI hiring tool and Niyog brand can grow in the recruitment market.
- **Rising Demand for Flexible Workspaces:** Startups, freelancers, and small businesses in Dhaka require flexible workspaces, so CoSpace has an opportunity to grow its office space services.
- **Growth in Corporate Service Demand:** More companies seek professional and digital assistance like visitor management software, branded gifts, and video production, providing growth for these services.
- **Market Expansion:** The company can include new customers and probably expand into other cities apart from Dhaka.

Threats:

- **Intense Competition:** The company is competing in all the areas it operates, from recruitment platforms to coworking spaces, furniture, and digital services.
- **Rapid Technological Change:** Technology changes fast. The company needs to keep its systems up to date to remain competitive.
- **Economic and Market Uncertainty:** Economic changes, changes in customer demand, and an increase in costs can negatively affect performance across its brands.
- **Risk of Market Pressure Across Multiple Sectors:** Since the company operates in various sectors, issues in one market may have an impact on its growth and focus as a whole.

2.2 Industry Analysis

2.2.1 Specification of the Industry:

Patrons Venture Ltd. works in many areas including the hiring of tech, shared office spaces, furniture, digital media, software, transport and corporate support. Every area has its own chances and problems. The hiring tech industry is particularly relevant in this report, in that I did my internship at Niyog, an AI job platform.

The hiring industry in Bangladesh is changing fast due to digital tools, an increased number of online job sites and the need to hire faster and better. Many companies have tech systems in place that involve reviewing CVs, people matching, and reducing shortlist time. At the same time, the market is getting more competitive with the continually appearing job sites and HR services.

2.2.2 Size, Trend, and Maturity of the Industry:

The industries in which Patrons Venture Ltd. operate are diverse and growing. The company operates in the recruitment and human resources technology, coworking space service, furniture, software solutions, and other business support services. These services serve a market that is varied in respect of size and customer demand. Among these, the recruitment and HR technology industry is especially relevant to this report because my internship was completed at **Niyog**. This industry is on the rise, with more and more companies turning away from traditional hiring methods toward digital, AI-supported recruitment systems.

In terms of trends, the industry is increasingly technology-driven and service-oriented. Employers are now seeking faster hiring, more effective candidate matching, and more effective screening systems. This has boosted the need for online job platforms, artificial intelligence (AI) based CV screening, and online recruitment support. At the same time, the coworking and business services sectors are growing due to the need for flexible, cost-effective solutions among startups and small businesses.

From a maturity perspective, some sectors, such as furniture and video production, are relatively more established, while AI-based recruitment and digital business support services are still in a growth stage. This means the industry is not yet fully mature, and there are significant opportunities for innovation, expansion, and market development.

2.2.3 Industry SWOT Analysis:

Strengths:

- **Faster Recruitment Process:** Artificial Intelligence helps companies to reduce the time spent checking applications, selecting, and corresponding with employees.
- **Better Candidate Matching:** The HR tools match the CVs to the job descriptions more precisely and identify the perfect match based on the skills, qualifications, and experience.
- **Handling Large Volumes of Applications:** There are numerous applications related to one job to handle. Let AI technologies efficiently manage this huge burden.
- **Improved Operational Efficiency:** AI platforms and HR tools reduce the number of manual activities of recruiters and allow them to make more decisions and talk.

Weaknesses:

- **Dependence on Technology:** AI can aid in the screening, but it will never be able to understand individual qualities, attitude, or fit as a human recruiter.
- **Limited Human Judgment:** AI can support screening, but it may not fully understand personal qualities, attitude, or cultural fit in the same way a human recruiter can.

Opportunities:

- **Growing Demand for Digital Recruitment:** Now, companies are shifting from traditional hiring methods to online and AI-supported recruitment systems.
- **Expansion of Remote Hiring:** Increased remote employees and virtual hiring grow the need for digital HR solutions and artificial intelligence.
- **Development of Smarter HR Solutions:** There is an opportunity to develop AI further with analytics, automation, and skills-based assessment.
- **Wider Market Adoption:** Small and medium-sized companies are now beginning to adopt HR technology, which creates a larger market for AI-driven hiring services.

Threats:

- **High Market Competition:** Competition in the industry is increasing day by day with the entry of new HR platforms and AI services
- **Data Privacy and Security Concerns:** Recruitment sites contain personal data. Legal and reputation loss is possible in case of weak protection
- **Rapid Technological Change:** The industry is moving very fast, and businesses must follow through with the current changes to remain relevant.
- **Resistance to Change:** There are still firms that prefer old methods of hiring, and they might take a long time to have confidence in AI systems.

CHAPTER 3: INTERNSHIP EXPERIENCE

3.1. Position, Duties, and Responsibilities

My internship at **Niyog** was in the Human Resources (HR) department, where I gained experience in recruitment, selection, staff induction, and general employee management. My position was to help me gain practical experience in HR functions in a large, well-established organization. I communicated and worked closely with HR managers and colleagues to support day-to-day activities and the recruitment and selection process.

Position Overview:

My role was **HR Intern**, and my main tasks included recruitment and employee management. I was supposed to carry out administrative tasks and help the HR department run smoothly. My duties included assisting with the recruitment process, handling employee documentation, and orienting new employees.

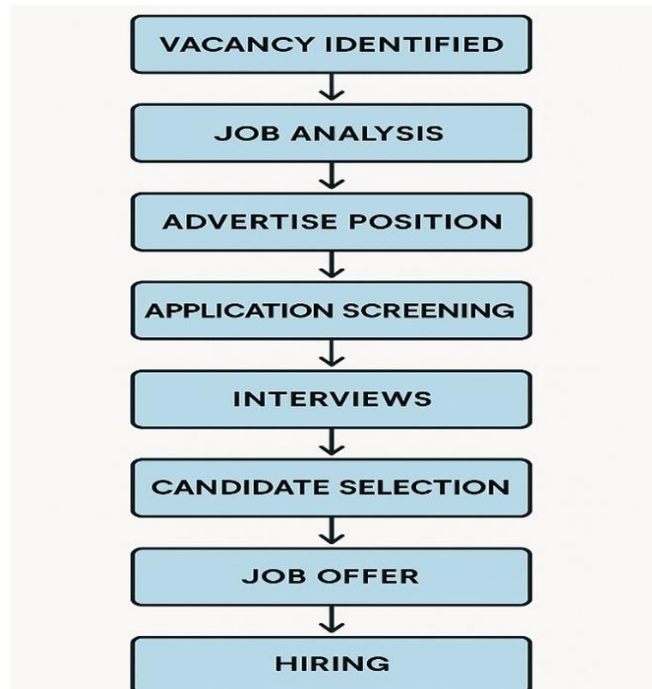
Key Duties and Responsibilities:

Recruitment Support:

One of my major obligations was helping in the recruitment process. I collected employees for different organizations based on their requirements. I screened resumes, shortlisted candidates, and maintained candidate records. I also assisted in organizing and coordinating the interviews by ensuring logistical details were clear, including the timing and booking of the interview sessions.

During my internship at Niyog, I assisted with the recruitment process. I was one of the primary people to post job ads in various Facebook groups to attract candidates. This further made the jobs more visible and allowed more people to see them. I also discussed with university career centers posting job opportunities and connecting with university graduates seeking employment. I also contacted professors to request recommendations for new graduates and other good candidates who meet the job requirements. This helped the company identify qualified individuals more efficiently.

Recruitment process of Niyog



Job Postings and Advertising:

I was also helpful in developing and publishing job ads, both internally and externally. As an intern at Niyog, I assisted in the recruiting process. I placed job advertisements on the company site, social media, and job groups. I contacted career centers and professors in different universities to obtain new graduates and applicants. I also created Figma posters to make the ads more attractive. These activities provided practical experience in job posting, candidate finding, interviewing, and advertising recruitment.

1. Pre-screening and Interview Scheduling:

I was also involved in the pre-screening of CV, where I looked at resumes to assess the candidates' qualifications. I also arranged interviews with shortlisted candidates and communicated with my HR manager to ensure the interview process was successful.

2. Employee Onboarding:

I also helped welcome the recruits by verifying and processing all the necessary documents. I did likewise in orienting the sessions and familiarizing new workers with the culture, policies, and working environment of Niyog.

PERSONNEL FILE- CHECKLIST		
Sl. No.	Checklist	Status (Tick)
1	Employee Information Form	
2	Joining Letter	
3	Copy of Acknowledged Appointment Letter	
4	Copy of all Educational Qualification Certificate	
5	Resignation Acceptance/ Release Letter from previous employer (Not applicable for fresher)	
6	Last Employer Salary Certificate/ last 2 month Pay slip	
7	Bank statement – last 3 months (For Sales personnel)	
8	2 copy Passport Size Own Photographs,1 Passport Size Nominee Photographs	
9	Experience Certificate (Not applicable for fresher)	
10	Birth Certificate	
11	ETIN Certificate	
12	Passport Copy (If any)	
13	Driving License (If any)	
14	Proof of permanent address (Chairman/ Commissioner Certificate)	
15	Medical Fitness Certificate	
16	National ID Card Photocopy/ Passport Photocopy- 2 copies	
17	National ID Card Photocopy/ Passport Photocopy- Nominee-1 copies for each nominee	
18	Bank statement –last 3 months (For Sales personnel)	
19	Distribution house clearance (For Sales personnel)	
20	Salary Approval Form	
21	Interview Assessment Form	
22	Employee Requisition Form	
23	Job Description	
24	Reference Check	

Employee ID	
Employee Name	

SIGNATURE & DATE (CONCERN HR): _____

HR- Form-09

Rev.No.00

Effective Date: February 01, 2024

3. Maintaining HR Records:

I assisted in maintaining and updating HR records so that employees' information is updated and readily available. This involved processing both hard and soft copies of employee records, such as recruitment papers, performance analysis, and employee benefits.

The position allowed me to get exposure to various matters of human resource management and also allowed me to test my academic understanding of the sphere in a real-life business environment. The duties enabled me to acquire feasible experience and more insight into HR practices, especially in recruitment duties and employee management.

3.2 Training & Development

Employee development and the creation of continuous learning opportunities are highly valued at Niyog, including for interns. As an intern, I participated in several training sessions that helped me develop both soft and technical skills.

Induction and Orientation:

When I started my internship, I was taken through an induction program that helped me learn more about Niyog's values, mission, and structure. The program gave me an understanding of how the company uses its business operations system and of the HR department's role in achieving organizational objectives. There was also an office tour, during which I was introduced to major staff members, which helped me feel very comfortable at the workplace.

On-the-Job Training:

A part of my training was on-the-job experience. Niyog's HR manager was my mentor, guiding me and providing constant feedback. Since I have been helping with recruitment processes, I have gained experience applying various HR concepts, including effective communication, candidate evaluation, and decision-making. The mentorship was priceless as it guided me through the intricacies of HR activities in a corporate environment.

Workshops on Interviewing Techniques:

Niyog also led a workshop on interview skills, which I was lucky to attend. The workshop touched on different methods of conducting interviews, such as behavioral and situational interviews, and gave an idea of how to assess candidates desirably. The workshop helped me realize the importance of asking the right questions and interpreting candidates' responses based on the nature of the positions in which they were being interviewed.

HR Software Training:

Niyog has an HR management website to track an applicant's credentials and employee records, with AI that helps us score the candidate based on job responsibilities. The training I received on using this software proved very useful in ensuring I fulfilled my responsibilities. The training involved inserting candidate information, scheduling interviews, and generating appointment letters. This has given me practical experience in HR technology, which is a big deal in HR right now.

Communication Skills Development:

My HR manager is leading a program that aims to foster effective communication, especially in the workplace. These sessions helped me refine my verbal and written communication, as HR positions require direct, precise communication with candidates and employees. I realized the value of active listening, professionalism, and clear communication.

Such training and development opportunities played a prominent role in developing my competencies and ensuring I was fit to assume a role in the HR department. I gained on-the-job experience with HR practices and a clearer understanding of them, which I will take with me into the real world.

3.3 Contribution to Organization / Operations

During my internship, I contributed significantly to Niyog's HR operations. Despite the supportive position I was in, my efforts contributed to the efficient execution of HR procedures, particularly the recruitment and assimilation of staff. I have approached various organizations and asked them to register on our website to receive more assistance in finding new people to assist them at work. As a result, I can manage more than 20 organizations registered on our Niyog website to get better recruitment service. I have also posted more than 1,000 job advertisements on the Niyog site across numerous categories and job titles. These practices improved my client communication, business outreach, and recruitment assistance.

Improving Recruitment Efficiency:

My contribution was mainly to help with the recruiting process. Reducing the time wasted on administrative vetting and interview scheduling allowed the senior HR team to focus on the more strategic aspects of recruitment. My internship experience helped me streamline the hiring process. I placed job advertisements on the Niyog website and on social media, enabling more people to find the vacancies quickly. I also consulted with university career offices and professors, which would help the company identify eligible graduates and potential candidates more quickly.

Support in Employee Onboarding:

I was instrumental in helping us onboard with new employees. I did not allow new employees to handle everything about the firm without completing the necessary paperwork and documentation, so I also ensured they could be placed in the company without difficulty during their induction. After providing the necessary information on Niyog's policies, culture, and work environment, I assisted newcomers in settling in efficiently and feeling relaxed in their roles.

HR Data Management:

I helped maintain a comprehensive HR database by updating employee files and organizing records. This made it easy to access highly sensitive employee information in the HR department and facilitated streamlining other HR functions, such as performance appraisal and benefits administration.

Report Generation and Documentation:

I helped produce HR reports concerning recruitment progress, employee performance, and departmental needs. Top management used these reports to evaluate HRs' activities and make informed decisions. This is because my

contributions to the compilation and formatting of such reports made them easier to read and understand.

With these HR functions, I assisted the Niyog HR department in general operations, improving operational efficiency and employee satisfaction. I also gained deeper insight into HR practices in a large organization, which helped me identify practical themes that will be useful in my future profession.

3.4 Evaluation

At the end of my internship at Niyog, my supervisor and team members also provided formal and informal appraisals. This appraisal procedure helped me review my work and determine ways to improve.

Formal Performance Review:

My supervisor conducted the performance review at the end of my internship. Specifically, I was told that I was on time, thorough, and capable of juggling tasks in this review. Nevertheless, my supervisor recommended that I could still do more to enhance my interpersonal communication skills, especially with candidates during interviews, as well as my overall communication skills. This was informative feedback that made me realize the professional gaps I could work on.

Self-Evaluation:

In the evaluation process, I did a self-evaluation. Throughout my internship at Niyog, I worked with honesty and was willing to learn. I assisted in the recruiting process by posting job advertisements, responding to universities, conducting candidate searches, and registering companies on the platform. I also posted on numerous job ads and facilitated advertising through social media and poster design. This experience enhanced my skills in communication, teamwork, and managing time. I think I need to require greater HR knowledge and confidence. I perceived this internship as a learning experience that helped me grow personally and professionally.

Peer Feedback:

Besides getting feedback from the supervisor, I could ask my colleagues in the HR department through informal feedback. I was enthusiastic to learn and proactive in my work, and they liked it. They mentioned that I could work independently over time and add value to the team's discussions and meetings.

3.5 Skills Applied

As an intern at Niyog, I had the opportunity to apply some of the skills I had gained at the university and through past employment. These skills, along with the acquisition of some new skills necessary for an HR career, were facilitated by the internship's practical nature.

Communication Skills:

The internship experience in Niyog has enabled me to become a better communicator within a work environment. I used to communicate with university career councils, professors, and other organizations to exchange job opportunities and encourage people to join the platform. I also needed to communicate clearly when posting job advertisements and agreements with potential candidates. These assignments enabled me to learn to communicate professionally and confidently, and to establish positive relationships with others.

Organizational Skills:

My task was to handle several tasks at once: schedule interviews, organize recruitment activities, and maintain candidate records. These required high levels of organization, and I learned to manage time so I could prioritize my tasks and meet deadlines.

Time Management:

It was a time-consuming HR department, yet it was fast. I also learned to manage time effectively, so I could finish work on time and balance urgent issues with routine duties.

Problem-Solving:

During my internship, I encountered situations where decisions and problems needed to be addressed quickly. Indicatively, when interview schedules clashed, I learned to recognize the problem and find a solution that would please all parties concerned.

HR Technology Skills:

I applied my HR management software knowledge during my internship and gained firsthand experience with systems for tracking recruitment, employee data, and performance. This experience increased my technical knowledge and equipped me with strong expertise in modern human resources tools.

Teamwork and Collaboration:

During my internship at Niyog, I worked closely with the recruitment team and supported different activities as part of a shared effort. I coordinated with team members to post job advertisements, source candidates, and communicate with universities and organizations. This experience taught me the importance of cooperation, responsibility, and maintaining good working relationships in order to complete tasks effectively. It also helped me understand how teamwork helps achieve recruitment goals more efficiently.

CHAPTER 4: CONCLUSIONS AND KEY FACTS

4.1. Recommendations

Based on my internship experience, a few steps may help Niyog improve its efficiency and overall productivity.

- Niyog should contact more organizations and inform them to register on the site. This will attract additional clients and provide additional job opportunities.
- The company should post job-related content regularly on Facebook, LinkedIn, and other platforms. Better promotion can attract both employers and job seekers.
- Provide performance-based rewards to further motivate employees.
- The website should be easy to use for both employers and candidates. A simple and user-friendly system can save time and increase satisfaction.
- Niyog should continue improving its AI-based CV screening process. A more accurate system will better match candidates to job descriptions.
- Well-designed posters and clear job posts can catch more attention on social media and increase application rates.
- Create a monitoring unit to track employee performance. Evaluate every employee every three months and use internal software to track their performance.
- Niyog should gather user feedback to understand their experience and improve its services based on real needs.
- Make an active move in hiring young talent across Bangladesh to inject fresh blood and thinking.

4.2. Key understanding

During my internship period at Niyog, I learned many issues regarding the operation of Human Resources (HR) and strategy in a big corporate organization.

It was my experience that helped me to close the distance between the theoretical knowledge I had acquired at university and its practical usage in the job market. The following are the main learnings I got throughout my experience at Niyog:

1. The Importance of Structured Recruitment Processes:

Among the greatest lessons I learned during my internship experience is the importance of an effective recruitment and selection process. The recruitment strategies used by Niyog in the resume screening and final interview stages were implemented using our AI technology. Also, ensure that the hiring process was competent in terms of clarity, efficiency, and fairness. I discovered that a structured recruiting process ensures the company has access to the right personnel and avoids biased assessments. I also understood the importance of aligning the recruitment activity with the company's goals and values.

2. Candidate Experience and Employer Branding:

As an intern at the firm, I realized that the experience candidates have in the recruitment process significantly contributes to the employer's brand. Unlike most hiring firms, Niyog not only focuses on attracting the right applicants but also on making them feel loved and valued throughout the recruitment and selection process. The treatment of candidates, from initial contact with the company through the final recruitment process, significantly affects perceptions of the company. This involvement in an interview underscored the need to maintain a favorable, work-related image, even if a person is not employed.

3. The Role of Technology in HR Functions:

I also gained appreciation for the position of technology in contemporary HR processes. Niyog applies technology in carrying out the HR functions particularly recruitment of individuals. They scan resumes and give scores based on how the education, skills and life that a person has fit the job via AI. This allows the recruiting team to identify good employees more quickly and accurately. Tech would also be useful in tracking job applications, to schedule interviews, assistance in first interview steps, and generate appointment letter. Therefore, the application of technology makes Niyog HR work faster, better structured, and more productive, and reduces manual work.

4. Onboarding as a Key to Employee Retention:

One lesson I learned during onboarding at Niyog is the importance of welcoming new personnel in a way that helps them fit in with the company. Onboarding may have a lasting impact on staff retention and job satisfaction. Through my working experience, I witnessed the involvement of Niyog in ensuring proper employee onboarding, namely training and cultural orientation, which helped increase the level of employee engagement and allowed seamless absorption of the newly hired employees. This once again confirmed the notion that onboarding does not only require paperwork but also ensures the future extension of a healthy relationship that works around employees.

5. Communication and Interpersonal Skills in HR:

During my internship, I realized that communication is central to HR's activities. It could be communicating with candidates, interacting with department heads, or communicating with team members, but in all cases, communication played a significant role in the goings-on. I was taught the importance of clear, clean communication in any form. Moreover, HR professionals should be skilled in interpersonal relations to foster cooperation and trust among employees and candidates; therefore, the HR department is considered pivotal to preserving the organizational culture.

6. The Significance of Data-Driven Decision Making:

I also realized the essence of using data in HR decision-making. The data-driven recruitment strategy aimed to monitor the recruitment process, evaluate employee performance, and inform HR decisions. My participation in creating recruitment reports helped me understand how data can provide valuable insights into the effectiveness of HR strategies. Now, I understand that HR functions cannot be entirely built on intuition. However, they must be organized around evidence-based practices to achieve improved results for the organization.

7. Understanding of Organizational Culture and HR's Role:

In my experience at Niyog, I also gained a clear picture of how HR roles can shape and sustain organizational culture. Niyog emphasizes the importance of a strong working culture; human resources are important in ensuring people change their ways and align with the organization's culture and values. All these developments in recruitment, onboarding, and employee engagement help create a working environment that values employees, motivates them, and connects them to the company's mission. I also understood that HR is not an auxiliary activity but a significant collaboration in implementing cultural change and organizational success.

8. The Challenges of Balancing Strategic and Administrative HR Tasks:

Among the most significant insights I gained was the balance that HR professionals must maintain between strategic decision-making and administrative work. Though aligning HR practices with the company's goals and strategy is crucial, HR departments are often overwhelmed with administrative work, including managing hiring documents, organizing interviews, and ensuring compliance with labor laws. I observed that the Niyog's HR department was able to control both points, and this helped me to value the responsibility of HR in making both operations smooth and growth strategic.

9. Employee Relations and Conflict Resolution:

The second key learning point was that employee relations should always be good. As an intern, I was also allowed to observe how the HR department works to avoid poor relationships between employees and management, thereby fostering a peaceful working environment. An important part of my learning was conflict management, listening to employees' concerns, and making everyone feel heard. I learned that it is not merely an administrative role that HR can play. However, it can also serve as a mediator in addressing conflicts and in keeping employees satisfied and motivated.

10. Continuous Improvement in HR Practices:

Finally, I have learned the necessity of continuous improvement in HR practice. The HR department at Niyog is always monitoring its procedures and exploring ways to improve its recruitment strategy, employee involvement practices, and overall HR department operations. This focus on improvement enables the organization to stay abreast of changing trends in the business environment and remain competitive. From my experience, I have come to understand that HR should be dynamic and willing to adapt to organizational requirements.

4.3. Conclusion

Human Resources will be the backbone of any organization, ensuring that the best people are recruited and nurtured to drive success. Human Resource Management helps an organization to recruit the right people and build a strong

human resource. While interning at Niyog, I witnessed how technology (especially AI) can improve the hiring and selection process to be more organized, faster, and more effective. Niyog uses AI at various critical stages of the hiring process, including vetting CVs, scoring candidates based on job fit and experience, handling applications, scheduling interviews, and preparing offer letters. This system minimizes manual work and allows the hiring team to focus on selecting the best candidates. My time at Niyog gave me hands-on experience with modern recruitment and a sense of how AI is changing the role of HR today. It also helped me learn more about how employees are chosen and made me understand how both technology and human judgment, when combined, are good at making better hiring decisions.

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Appendix

Definition of Key Terms

- **Recruitment:** A procedure for recognizing and reaching potential applicants to fill employment openings.
- **Selection:** The act of selecting an applicant, among others.
- **Human Resource Management (HRM):** The organization of some functionally related activities for employees, such as recruitment, development, and retention.
- **Internal Recruitment:** Using employees in the organization to fill vacancies through promoting or transferring them.
- **External Recruitment:** Recruitment of external candidates into the organization with the use of job postings or employment agencies.
- **Onboarding:** Incorporating new employees in the organization and training them, as well as providing orientation.
- **Aptitude Test:** An exam that helps to analyze the problem-solving and reasoning skills of a candidate.
- **Psychometric Test:** An assessment of the personality, cognitive, and emotional intelligence of a candidate.
- **Employee Relations:** Employer-employee relationship addressing the problems of communication and managing conflicts.
- **Job Analysis:** Determining the responsibilities and the requirements of a job position.
- **Job Description:** A document that explains the tasks, responsibilities, and qualifications of a job.

- **Recruitment Policy:** During the hiring process, an organization establishes rules and procedures.
- **Key Performance Indicators (KPIs):** Action to figure out employee performance and goal alignment.
- **Organizational Culture:** The norms, values, and procedures that prevail in an organization.

- My Internship Appointment Letter



Level 4, 34, Awal Center, Kamal
Ataturk Avenue, Banani, Dhaka – 1213
Bangladesh

+8801711-960278 📞
contact.pvl@gmail.com 📧

13th September 2025
To
Abdullah-Al-Nayeem
email: mohammadrusel07@gmail.com
Phone: +880-1710314070

Ref: PVL/HREA/RL 13-09-25

APPOINTMENT LETTER

Dear **Abdullah-Al-Nayeem**,

We are pleased to offer you the position of **HR Intern at Niyog**. Your skills and potential have impressed us, and we are confident that you will make a valuable contribution to our HR team.

Terms of Appointment:

- 1. Position & Reporting:** You will serve as HR Intern and report directly to the HR Department Head or any person authorized by management.
- 2. Joining Date & Work Arrangement:** Your internship will commence on **13th September 2025**. This is a remote position. You are expected to remain available online during official work hours and maintain proper communication with your supervisor.
- 3. Probation Period:** You will be on a probation period of three (3) months from your date of joining. Your confirmation will depend solely on management's evaluation of your performance, conduct, and company needs.
- 4. Work Days & Hours:** You are required to work 6 days per week (Sunday – Friday). Any 2 Saturdays per month will be considered as weekly off, as decided and assigned by the company. Official work hours: 11:00 AM – 8:00 PM (remote availability required).
- 5. Salary & Benefits:** Your consolidated monthly salary will be **BDT 10,000 (Ten Thousand Taka Only)**, payable as per company payroll practices.
 - Festival bonus & performance bonus as per company policy, only after successful completion of probation

6. Leave: You will be entitled to leave (annual, casual, medical) only after successful completion of probation and strictly in accordance with company policy. Any unauthorized absence may result in stipend deduction or disciplinary action.

8. Confidentiality: You must maintain strict confidentiality of all company and Niyog platform-related matters during and after your internship. Any breach will result in disciplinary or legal action.

9. Resignation & Termination:

- During probation, the company may terminate your internship/employment at any time without notice or compensation for misconduct, poor performance, or breach of policy. After probation, if performance is unsatisfactory, management may, at its discretion, provide a short Performance Improvement Period (PIP).
- If terminated after probation without misconduct, you may be eligible for notice pay/compensation as per company policy. In case of resignation, you must provide 30 days' written notice or salary in lieu thereof.

10. Amendment of Terms: Patrons Venture Limited reserves the right to amend, modify, or withdraw any of these terms and conditions, or its policies, at its discretion.

We welcome you to the **Niyog HR team** under Patrons Venture Limited and look forward to your contributions. Please sign and return a copy of this letter to confirm your acceptance.



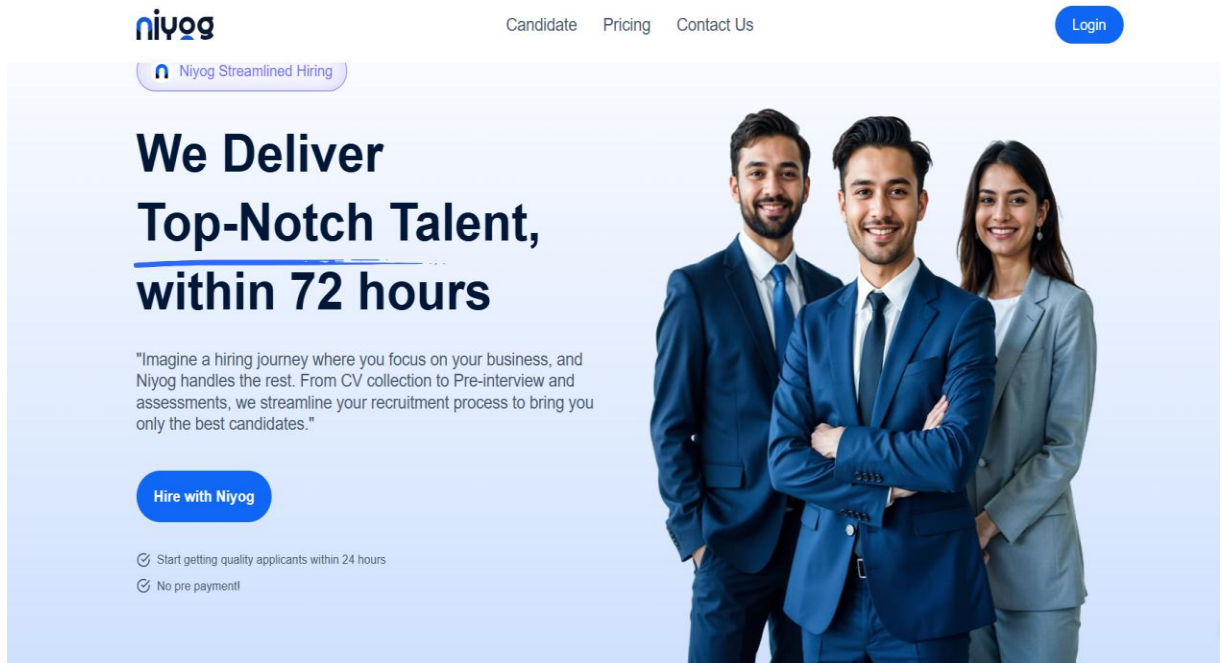
Fahad Ibna Wahab
Chief Executive Officer, Niyog

I, **Abdullah-Al-Nayeem**, accept the above appointment and agree to abide by the terms and conditions stated herein.

Signature: Abdullah Al Nayeem

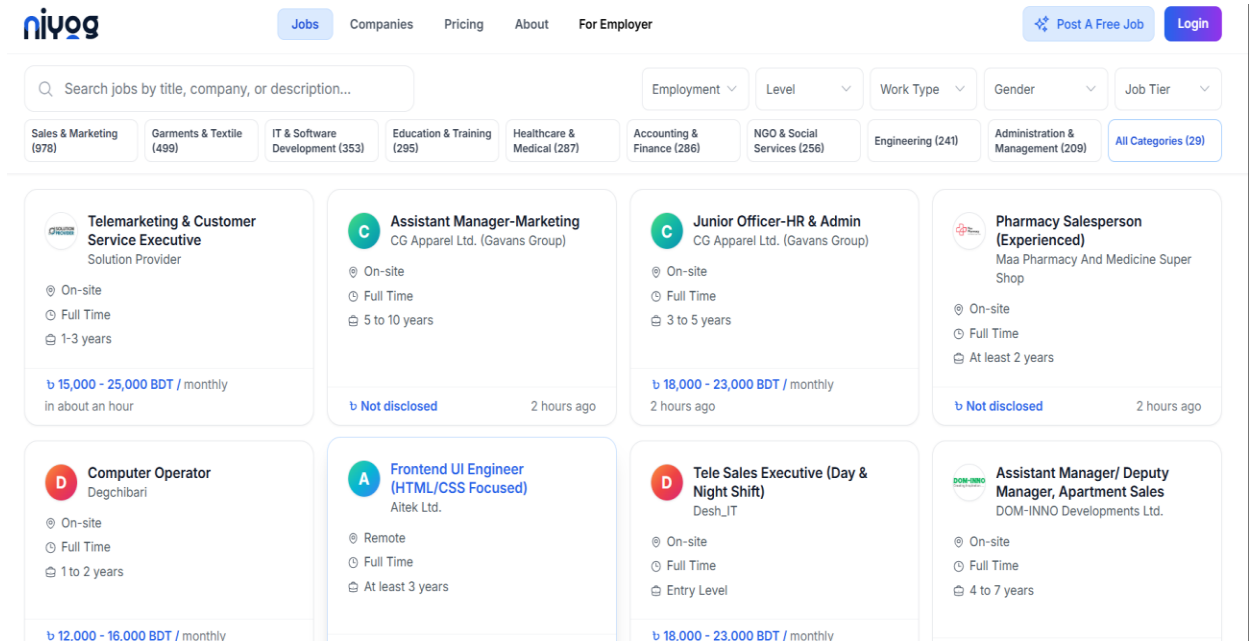
Date: 9/20/2025

- Niyog Website link: [Niyog - Home](#)



The image shows the Niyog website's home page. At the top, there's a navigation bar with the Niyog logo, links for 'Candidate', 'Pricing', and 'Contact Us', and a 'Login' button. Below the navigation bar, a purple banner reads 'Niyog Streamlined Hiring'. The main headline is 'We Deliver Top-Notch Talent, within 72 hours'. To the right of the text is a photo of three professionals in business attire. Below the headline, a quote states: 'Imagine a hiring journey where you focus on your business, and Niyog handles the rest. From CV collection to Pre-interview and assessments, we streamline your recruitment process to bring you only the best candidates.' A blue button labeled 'Hire with Niyog' is positioned below the quote. At the bottom left, two checkmarks indicate benefits: 'Start getting quality applicants within 24 hours' and 'No pre payment!'.

- Sample Job Advertisement Posted on the Website



The image displays a sample job advertisement on the Niyog website. The page features a navigation bar with the Niyog logo, links for 'Jobs', 'Companies', 'Pricing', 'About', and 'For Employer', and a 'Post A Free Job' button with a 'Login' button. A search bar is located below the navigation bar, with filters for 'Employment', 'Level', 'Work Type', 'Gender', and 'Job Tier'. A horizontal list of job categories is shown, including 'Sales & Marketing (978)', 'Garments & Textile (499)', 'IT & Software Development (353)', 'Education & Training (295)', 'Healthcare & Medical (287)', 'Accounting & Finance (286)', 'NGO & Social Services (256)', 'Engineering (241)', 'Administration & Management (209)', and 'All Categories (29)'. The main content area displays seven job listings in a grid format. Each listing includes a company logo, job title, company name, location, employment type, full-time status, experience requirement, salary range, and the time the job was posted. The jobs listed are: 'Telemarketing & Customer Service Executive' (Solution Provider, On-site, Full Time, 1-3 years, BDT 15,000 - 25,000 / monthly), 'Assistant Manager-Marketing' (CG Apparel Ltd. (Gavans Group), On-site, Full Time, 5 to 10 years, Not disclosed), 'Junior Officer-HR & Admin' (CG Apparel Ltd. (Gavans Group), On-site, Full Time, 3 to 5 years, BDT 18,000 - 23,000 BDT / monthly), 'Pharmacy Salesperson (Experienced)' (Maa Pharmacy And Medicine Super Shop, On-site, Full Time, At least 2 years, Not disclosed), 'Computer Operator' (Degchibari, On-site, Full Time, 1 to 2 years, BDT 12,000 - 16,000 BDT / monthly), 'Frontend UI Engineer (HTML/CSS Focused)' (Aitek Ltd., Remote, Full Time, At least 3 years, Not disclosed), and 'Tele Sales Executive (Day & Night Shift)' (Desh_JT, On-site, Full Time, Entry Level, BDT 18,000 - 23,000 BDT / monthly).

- Sample of my Social Media Job Post for collecting candidates


CSE/EEE/IT Jobs in Bangladesh™
 Abdullah AL Nayeem · 4h ·

We're Hiring: IT Trainer (CCNA, CCNP, Windows Server, Red Hat Server, CEH, Programming Languages)

Join New Horizons Bangladesh, a leading name in IT education, and share your expertise in globally .

-  **Company:** New Horizons Bangladesh
-  **Position:** IT Trainer (Multiple Specializations)
-  **Location:** Dhaka
-  **Employment Type:** Contract Basis
-  **Salary:** 25,000 – 50,000 BDT (Negotiable)
-  **Education:** Minimum Diploma
-  **Experience:** Minimum 2 years (Training or IT-related role)
-  **Skills:** CCNA, CCNP, Windows Server, Red Hat Server, CEH, Data Center, Python, Java, Web Development, Data Science, or Cloud Computing
-  **Join Date:** Immediate

👉  See Full Details & Apply Now: <https://niyog.co/jobs/it-trainer-ccna-ccnp-windows-server-red-hat-server-ceh-programming-languages>



HIRING!




IT Trainer
 New Horizons Bangladesh

 Contract Basis

 On-Site

 Min. 2 Years

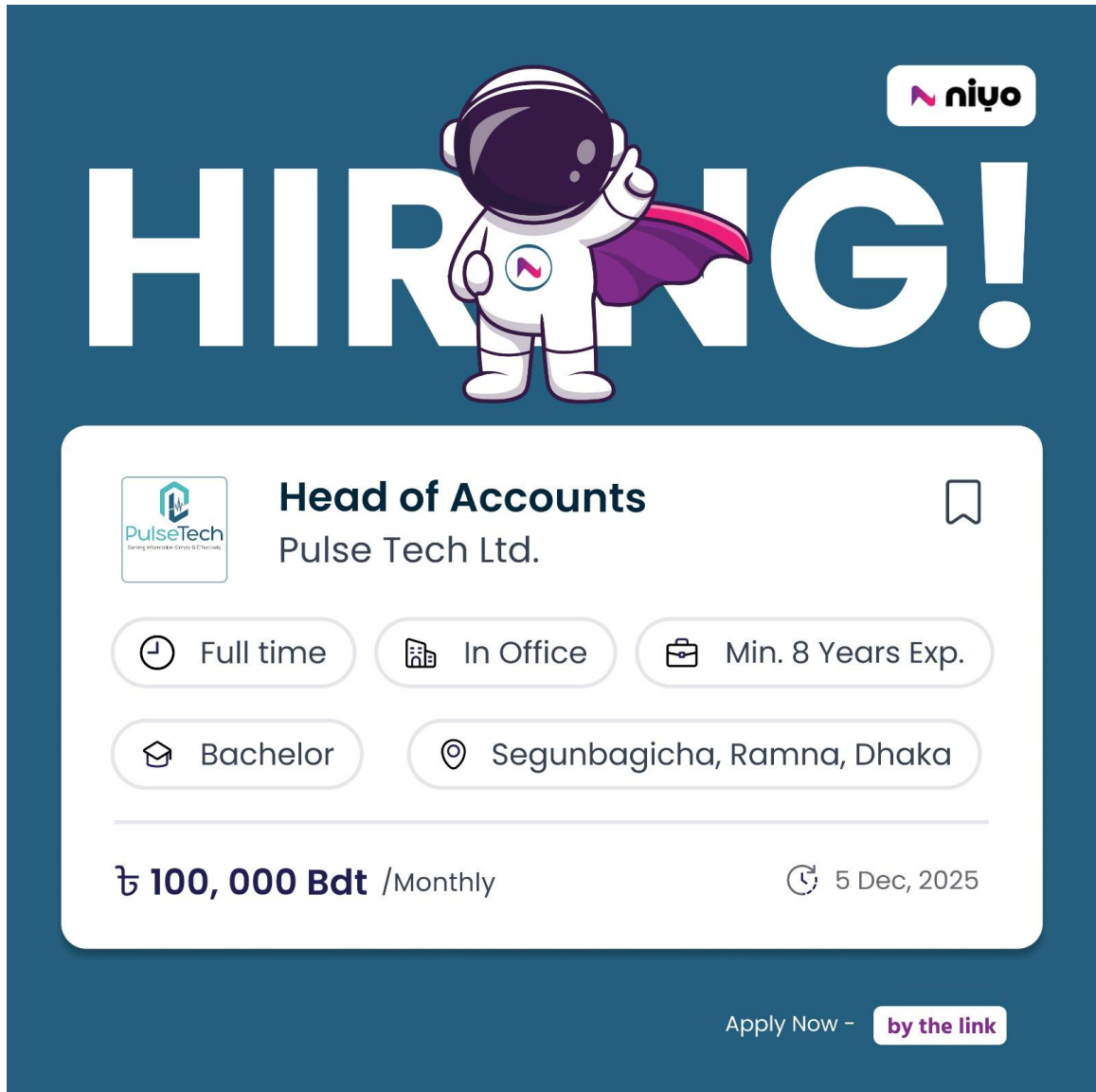
 Min. Diploma

 Dhaka

 **50,000 Bdt** /Monthly

 4 Nov, 2025

- Job Advertisement Poster Designed by me in Figma



HIRING!



 **Head of Accounts** 
Pulse Tech Ltd.

 Full time  In Office  Min. 8 Years Exp.

 Bachelor  Segunbagicha, Ramna, Dhaka

₹ 100, 000 Bdt /Monthly  5 Dec, 2025

Apply Now - [by the link](#)

- **Screenshot of AI CV Screening or Candidate Scoring System**

DASHBOARD / JOB POSTS / PYTHON-DEVELOPER-WEB-SCRAPING-API-INTEGRATION

← Python Developer, Web Scraping & API Integration

Show Applicants (32) Job Post Copy Job Close Hiring Archive Job

+ Add Candidate All Candidate (32) Shortlisted (0) Test & Interview

Unsorted (32) Not Passed (0) Archived (0) Hold (0)

Niyog Sorted Newest Oldest

Search here...

Filter By

Name	AI Score *	Details	Experience	Education	Action
22. Mohammad Tanvir 8801687373330 Unsorted	91%	3+ Years Experience Male Age: 36 Years Applied: 5 days ago	Freelance Python Developer & AI Specialist Upwork (Top Rated) 3.8 Years	Masters University of Dhaka, Bangladesh	Shortlist See Details
30. Mahdi Hasan Shuvo 8801887408882 Unsorted	90%	5+ Years Experience Male Age: 19 Years Applied: 4 days ago	CEO & Founder BitWith 9 Months Senior Python Developer Brilliant IT 4.9 Years Web Scraper & Data Engineer Brilliant IT 4.9 Years	Bachelors Metropolitan University Bangladesh	Shortlist See Details
5. Shariful Islam 8801889106084 Unsorted	80%	3+ Years Experience Male Age: 25 Years Applied: 8 days ago	Freelance Python Developer Fiverr, Freelancer & LinkedIn 1.8 Years Python Web Scraping Specialist Independent Projects 1.9 Years	Bachelors National University, Bangladesh	Shortlist See Details
12. Md. Mehedi Hasan Tanvir 8801643909484 Unsorted	78%	1+ Years Experience Male Age: 23 Years Applied: a week ago	Software Engineer Fionetix 1 Year	Bachelors BRAC University	Shortlist See Details
6. Md. Shohanur Islam 8801521529764 Unsorted	75%	1+ Years Experience Male Age: 24 Years Applied: a week ago	Junior Software Engineer (Python) Singularity Limited (Runner Group) 7 Months Software Engineer Intern Marvelous Technologies 11 Months	Bachelors Begum Rokeya University, Rangpur HSC Joypurhat Government College	Shortlist See Details
7. Sheikh Shamiul Shakib 8801990668674 Unsorted	71%	1+ Years Experience Male Age: 21 Years Applied: a week ago	Full Stack Web Developer DevNest 3 Months Frontend Web Developer TECHONFY 1.4 Years	Bachelors Bangladesh Institute of Business and Technology (BUBT) Diploma Gov't Graphic Arts Institute (GAI)	Shortlist See Details
27. Mohammad Ishak 8801633580473 Unsorted	66%	1+ Years Experience Male Age: 27 Years Applied: 5 days ago	Python Developer NextTech Code 9 Months Full Stack Development Intern Excel IT 3 Months Frontend Development Intern Goinnovior IT 2 Months	Bachelors Mansarovar International University	Shortlist See Details
26. Mohammad Azim Mehraj 8801832308038 Unsorted	65%	5+ Years Experience Male Age: 26 Years Applied: 8 days ago	Graduate (Technology) BRAC University 5 Years	Bachelors BRAC University HSC British Council SSC British Council	Shortlist See Details

Activate Windows
Go to Settings to activate Windows.

- **Sample List of Organizations Registered on Niyog**

niyog

Jobs Companies Pricing About For Employer

Post A Free Job Login

22098 Companies Available

Search companies by name or industry...

T TalentPop App Various Industries 1825 Open Jobs 1 Industries Follow Visit Website View Details	N nextjobz Various Industries 999 Open Jobs Follow Visit Website View Details	P Posted by Anonymous Various Industries 116 Open Jobs Follow View Details	T Turing Various Industries 75 Open Jobs 1 Industries Follow Visit Website View Details
O Optimizely Various Industries 37 Open Jobs 1 Industries Follow Visit Website View Details	S Shomvob Global Various Industries 37 Open Jobs 1 Industries Follow Visit Website View Details	S Second Source Various Industries 36 Open Jobs Follow View Details	E Ericsson Various Industries 31 Open Jobs 1 Industries Follow Visit Website View Details

- Applicants list from our Niyog portal (How many applicants apply, sorted, unsorted number of CVS)

niyog Employer  Hype Corporation



Abdullah Al Nayeem >
Administrator

 Hype Corporation

DASHBOARD

- Overview
- Job Posts
- Org. Profile
- Plans & Packages
- Invoices
- Recruiters

EMPLOYEE MODULE

- Employee Onboard
- Employees

HELP & SUPPORT

- Recruitment Guideline
- Support

Lets Get Started

Accelerate your hiring with Premium Services Grow your business with services that help you hire the right candidates faster

[Post A Job](#)

Search:

[All](#)
[Draft](#)
[Awaiting Verification](#)
[Verified](#)
[Hiring Open](#)
[Hiring Closed](#)
[Failed Ve](#)

HIRING OPEN

HR Executive
HR & Admin (HR(Human Resource) Management)

Dhaka, Dhaka

23 Total	23 Unsorted	23 New
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Deadline: 07 Nov, 2025 [Show more](#)

EASY APPLY

Telesales Executives
Marketing & Advertising (Marketing)

Dhaka, Dhaka

0 Total	0 Unsorted	0 New
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Deadline: n/a [Show more](#)

☒ This Job Post Is In Draft Mode

DRAFT

Telesales E
Marketing & Advert

Dhaka, Dhaka

0 Total		
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Deadline: n/a [Th](#)

HIRING OPEN

Video Editor
Design & Creative (Content & Copy Writing)

Adabor, Dhaka, Dhaka

20 Total	20 Unsorted	20 New
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Deadline: 04 Nov, 2025 [Show more](#)

EASY APPLY

Telesales Executives
Marketing & Advertising (Marketing)

Dhaka, Dhaka

48 Total	48 Unsorted	12 New
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Deadline: 03 Nov, 2025 [Show more](#)

THE END

THANK YOU.